



ICT30115

CERTIFICATE III IN INFORMATION, DIGITAL MEDIA & TECHNOLOGY PARTIAL COMPLETION

This course provides the skills and knowledge for students to be competent in a wide range of Information and Communications Technology (ICT) technical functions. Students working at this level can go on to gain employment working to maintain information technology activities in the workplace across a wide range of areas, such as technical support, web technologies, software applications and network administration.

Please Note: Additional units will need to be completed to qualify for a full Certificate III in Information, Digital Media & Technology.



VCE / VCAL CREDITS

ICT30115 Certificate III in Information, Digital Media and Technology:

recognition of up to two credits at Unit 1 and 2 level and a Units 3 and 4 sequence. Students who are able to undertake further training to complete the Certificate III in Information, Digital Media & Technology may be eligible for further credit at Units 3 and 4 level.



PATHWAYS

Upon completing this course, students can opt to continue their studies by undertaking a ICT40115) Certificate VI in Information Technology or seek employment within the Information Technology field.



WORK EXPERIENCE

Structured Workplace Learning:

It is strongly recommended by the VCAA that a minimum of 80 hours / 2 weeks of SWL be undertaken for the ICT30115 Certificate III in Information, Digital Media & Technology.



WHEN?

Friday 9:30am - 2:30pm

Start: February 2020 **End:** November 2020



PACKAGING RULES

Total number of units = 17

6 core units plus

11 elective units consisting of:

- 5 units from one of the following specialist elective groups:
Group A Applications, Group B Network Administration, Group C Support, Group D Web Technologies, Group E Multimedia
- Up to 6 from any of the specialist elective groups or from *Group F General Elective* units.
- Up to 3 from elsewhere in the ICT Information and Communication Technology Training Package or any other Training Package or accredited course at Certificate III or IV level.

Units are subject to change due to VCAA and Training Package requirements.

COURSE CURRICULUM

| UNIT | UNITS OF COMPETENCY | CORE / ELECTIVE | NOMINAL HOURS |
|----------------------------|---|-----------------|---------------|
| BSBSUS401 | Implement and monitor environmentally sustainable work practices | C | 45 |
| BSBWHS304 | Participate effectively in WHS communication and consultation processes | C | 45 |
| ICTICT202 | Work and communicate effectively in an ICT environment | C | 45 |
| ICTICT301 | Create user documentation | C | 30 |
| ICTICT302 | Install and optimise operating system software | C | 30 |
| ICTICT308 | Use advanced features of computer applications | E | 45 |
| ICTSAS308 | Run standard diagnostic tests | C | 30 |
| ICTSAS306 | Maintain equipment and software | E | 30 |
| TOTAL NOMINAL HOURS | | | 300 |



FOUNDATION
LEARNING CENTRE

RTO 3977



FOR FURTHER INFORMATION ABOUT THIS COURSE, PLEASE CONTACT YOUR SCHOOL VET COORDINATOR.